SUMMERVILLE COMMISSIONERS OF PUBLIC WORKS
PO Box 817 Summerville, SC 29484-0817
Email: newservice@summervillecpw.com

SERVICE APPLICATION

Customer Information				
Applicant Name		*Phone*	*SSN*	
Applicant Email		*DL#*		*State*
Co-Applicant Name		*Phone*	*SSN*	
Co-Applicant Email		*DL#*		*State*
Business Name		*Business Type*		
Service Address		*City*	*State*	*Zip*
Subdivision	*Phone*	*EIN*	*Block*	*Lot*
Mailing Address (If Different)		*City*	*State*	*Zip*

**** REQUIRED: ATTACH A COPY OF YOUR PHOTO ID AND PROOF OF OWNERSHIP OR LEASE AGREEMENT ****
A $30 Account Origination Fee and $100 deposit is required.

☐ Transfer from existing account _____ Disconnect Date _____

☐ I rent this property from_____ (Lease agreement required)

Property Information			
Property Owner		*Phone*	
Owner Address	*City*	*State*	*Zip*

☐ Enroll in Paperless Statements

☐ I hereby acknowledge receipt of a copy and agree to abide by the SCPW Water and Sewer Service Rules and Regulations and the Sewage Blockage Policy (if applicable). I agree, in order for SCPW to service my account or to collect any amounts owed, SCPW may contact me by telephone at any telephone number associated with the account, including wireless telephone numbers, which could result in charges to me. SCPW may also contact me by sending text messages or emails, using any email address provided. Methods of contact may include using pre-recorded or artificial voice messages and/or the use of an automatic dialing device, as applicable**.** I also agree that the premises where service is being requested is in the proper condition to receive water service and that any property damage that results from the provision of water service is not the responsibility of SCPW. Additional origination fees are required where SCPW performs sewer billing services for customers in specific areas of the North Charleston Sewer District ($35).

Start Date:_____

☐ By checking this box, I hereby consent to the use of my electronic signature. I agree that this signature is valid, and has the same effect as a written signature on a paper copy of this document.

THE COMMISSIONERS OF PUBLIC WORKS OF THE TOWN OF SUMMERVILLE

WATER AND SEWER RATES RULES AND REGULATIONS

215 N. Cedar Street
Summerville, SC 29483
(843) 871-0810

www.summervillecpw.com

Effective July 1, 2026

MONTHLY FEES

IN TOWN:

3/4" or 5/8" Meter Water Base Charge - No Water Usage	$12.00
Residential/Commercial Water Volume Per 1,000 Gals	2.65
1" or Above Meter Water Base Charge	Based on Meter Size
Residential/Apartment Sewer Rate - flat rate	29.50
Hotel/Commercial Sewer Base Rate - No Water Usage	29.50
Senior/Assist Living Sewer Base Rate - No Water Usage	29.50
Hotel/Commercial Sewer Volume Per 1,000 Gals Water	3.80
Senior/Asst Living Sewer Volume Per 1,000 Gals Water	3.80

OUT OF TOWN:

3/4" or 5/8" Meter Water Base Charge - No Water Usage	$15.00
Residential/Commercial Water Volume Per 1,000 Gals	3.31
1" or Above Meter Water Base Charge	Based on Meter Size
Residential/Apartment Sewer Rate - flat rate	36.87
Hotel/Commercial Sewer Base Rate - No Water Usage	36.87
Senior/Asst Living Sewer Base Rate - No Water Usage	36.87
Hotel/Commercial Sewer Volume Per 1,000 Gals Water	4.75
Senior/Asst Living Sewer Volume Per 1,000 Gals Water	4.75

NORTH CHARLESTON SEWER DISTRICT FEES:

Sewer Base Charge	$13.23
Sewer Rate-Per 1,000 gallons of water usage	7.62
Minimum Sewer Charge	30.33
Maximum Residential Sewer Charge* (13,000 gals or greater)	112.29
* Only available for single 1 house, 1 meter residential customers	
Residential Sewer Connection Fee – Paid at NCSD	2,500.00
Sewer Inspection Fee (per inspection) – Paid at NCSD	200.00

SERVICE CHARGES

SCPW Nonrefundable Account Origination Fee (per meter for multiple meter accounts)	$ 30.00
NCSD Nonrefundable Account Origination Fee	35.00
New Service Deposit	100.00
Late Fee	10.00
Disconnect Fee	30.00
After Hours Service Fee - Initial Fee	100.00
After Hours Service Fee - Second Fee	100.00
Returned Payment Fee	35.00
Meter Tampering Fee - 1st Offense	150.00
Meter Tampering Fee - 2nd Offense	300.00
Meter Tampering Fee - 3rd Offense	600.00
Hydrant/Service Line Tampering Fee	300.00
Sewage Blockage Charge - Customer Side*	375.00
*Additional Labor @ $65.00 per hour	

PAYMENT INFORMATION

Credit Card / Debit Card / Echeck Processing Fees Apply Directly to the Customer

Mail	P.O. Box 896430 Charlotte, NC 28289-6430
In Person	215 N. Cedar St Summerville, SC 29483
24 Hour Drop Box	215 N. Cedar St Located at drive-up window
Online Payment	www.summervillecpw.com
Telephone Payment	1-854-220-9451
Free Bank Draft:	Contact Customer Service at 843-871-0810 for details
CheckFreePay System* Over 30,000 locations nationwide	Processing Fee Applies www.checkfreepay.com

***Please Note**: Customers must know their account number, payment amount and biller zip code of 29484-0817.

BILLING PROCEDURES RULES AND REGULATIONS

1. Office hours are 8:00 am to 5:00 pm and drive-up hours are 7:30 am to 5:30 pm Monday through Friday except for holidays. A 24 hour drop box is available at the drive-up window.

2. A one-time nonrefundable Account Origination Fee of $30.00 (per meter for multiple meter accounts) will be charged for each account that is established in Summerville CPW's billing system. A $100.00 New Service Deposit is also required.

3. An additional $35.00 nonrefundable Sewer Account Origination Fee will be charged to residents being served by North Charleston Sewer District (NCSD) and billed by Summerville CPW. If you have questions concerning their fees, a problem with your sewer service, sewer inspection or a sewer backup, please contact North Charleston Sewer District at 843-764-3072.

4. Requests for new service activations and service reinstatements outside of our regular office hours are subject to a $100 After Hours Service Fee if the customer requests activation before the next

business day. No service requests will be accepted after 8:00 pm.

5. The customer is responsible for ensuring that the service location is in suitable condition to receive water and/or sewer service. Additionally, the customer must ensure all private faucets and fixtures are turned off to prevent any additional charges. Summerville CPW is not liable for any property damage resulting from these responsibilities.

6. Bills for water and sewer service will be issued monthly. While every reasonable effort will be made to ensure that every customer receives a bill for services rendered, it is the responsibility of the customer to ensure that the Commission has a current mailing address, email address and telephone number.

7. The due date is one month from the bill date. The customer has thirty (30) days to pay the current bill. If payment is not received by the close of business on the due date, a $10.00 Late Fee will be assessed to the account at 8:00 am the following business day.

8. If the past due amount remains unpaid for eight (8) days, service will be disconnected, and a Disconnect Fee of $30.00 will be assessed. The Disconnect Fee, Late Fee and past due bill must be paid before service is restored.

9. If service is requested to be restored after normal business hours, a $100.00 After Hours Service Fee will be assessed and must be paid by 12:00 noon the next business day along with the past due bill, the Late Fee, and the Disconnect Fee. No restoration requests will be accepted after 8:00 pm. If the fees are not paid by the noon deadline, a second one hundred dollar ($100) fee will be assessed, and the service will be terminated. Service shall not be restored until both one hundred dollar ($100) fees, and the past due account balance are paid in full during normal business hours. Reinstatement of service will only take place during normal business hours after the assessment of the second $100 fee.

10. All water services are metered. If it is not possible to obtain a meter reading, bills will be calculated by taking the average consumption. If a bill is disputed, it must be paid by the due date and any adjustment that may be due will be applied to the account.

11. Tampering with meters is unlawful and is subject to the penalties provided by law. Summerville CPW may assess a Meter Tampering Fee of $150.00 for the first offense, $300.00 for the second offense and $600.00 for the third offense.

Further tampering will result in abandonment of service (termination of account), assessment of the current service abandonment fee, payment of fees and charges including current and past due balances, fees assessed for tampering and abandonment, current water connection fee, account origination fee and a new service deposit. If at any time during the process Summerville CPW's equipment is damaged or missing, charges to repair or replace these items will also be assessed.

12. Due to circumstances outside of Summerville CPW control, services are not guaranteed, and Summerville CPW shall not be liable for disruptions, damages and failures caused by these events.

13. Summerville CPW operates and maintains a reliable water and wastewater system but due to construction, line breaks and other emergency situations, it cannot guarantee uninterrupted service. If you have a medical or special need for a continuous water supply, you should make provisions for a backup system.

14. Plumbing code requires a water shut-off valve on the customer's side of the water meter. Please locate or install a water shut-off valve to isolate your house in case of an emergency.

15. In case of a sewer blockage, it is the responsibility of the customer to contact Summerville CPW. If the sewer service is opened by Summerville CPW personnel at the request of the customer and the blockage is not in Summerville CPW's line, a $375.00 service charge will be assessed (additional labor at $65.00 per hour) or the customer will be required to clear the blockage at their expense. Summerville CPW work crews are not authorized to work on customer owned sewer lines. Please see our Sewage Blockage Policy.

16. No claim that a customer may have against the Commission shall be considered as an offset against the payment for services furnished under these Rules and Regulations. Services to customers shall be contingent upon acknowledgment of the agreement to comply with these Rules and Regulations.

In order for us to service your account or to collect any amounts you may owe, you agree we may contact you by telephone at any telephone number associated with your account, including cell phone numbers, which could result in charges to you. We may also contact you by sending text messages or emails, using any email address you provide us. Methods of contact may include using pre-recorded or artificial voice messages and/or the use of an automatic dialing device, as applicable.

View Summerville CPW's water quality report online:
http://www.summervillecpw.com/waterqualityreport

or QR Code